

# Website Authors – Hyperlinks and Images

**60-90 Minutes**

## Audience:

Website authors who have basic page editing knowledge in SharePoint for Oregon.gov websites. The links offered are to Service Desk Knowledge Base articles supporting the subject matter listed.

## Goals:

- Be able to work with hyperlinks
- Be able to work with Anchors
- Understand how to prepare images for use on pages

## What's Covered:

For Hyperlinks:

- Establishing links both within and outside of a site collection
- Configuration of hyperlinks

For Anchors

- Creating an anchor point on a web page
- Understanding how anchors work in Accordion Web Parts

For Images

- Preparing images for use on web pages
- Using images as links

## What's next?

Hyperlinks and images are sort of standalone subjects in SharePoint. More can be accomplished with both by using HTML and/or CSS markup. There are free resources available to help you develop your HTML and CSS skills should you want to work on that path.

There are more resources for Oregon.gov website authors in the Oregon E-Government Service Desk knowledge base. [Knowledge Base articles for website authors](#)

<https://servicedesk.oregon.gov>

